



Produced by

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Limited

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Psion Series 5, 5mx, 7 and Revo Time and Agenda Questions and Answers

Note: All occurrences of **Revo** in this document also refer to **Revo Plus** unless otherwise specified.

1. I've cancelled an alarm, but can't remember what it was for. Help!

In **Alarms** view, select **View past alarms** from the **Edit** menu.

2. Why did my alarm not go off with the expected sound?

The battery level is probably too low to play the sound you selected. Check the current battery level on the **System** screen by selecting **Battery...** from the **Information** menu, or in **Today** view on the **Revo System** screen.

3. Why did an alarm I created in Agenda not go off?

When **Agenda** is started, it passes information about the next alarm that you have set to **Time** so that it may sound the alarm at the appropriate time. If you have not opened your **Agenda** for a while, this process will not have occurred and you may miss an alarm. To prevent this, leave **Agenda** open or set alarms in **Time**.

4. Can I make an entry that spans midnight?

Yes. When you are entering an appointment tap the **More...** (5) or **Alarm/More...** (5mx/7/Revo) button. On the **Details** page you can specify a duration of up to 31 days.

5. How do I compress/compact an Agenda file?

An **Agenda** file is compressed automatically each time the file is opened. You can switch this off by selecting **General preferences...** from the **Tools** menu (not Series 5 ROM 1.00).

6. How do I change the default alarm?

Select **Entry preferences** then **Day entry...** from the **Tools** menu and tap the **Alarm settings...** button. On the **Timed** page you can select the default alarm sound.

7. How do I stop my To-do items appearing in other views?

Select **To-do list preferences...** from the **To-do lists** menu. For each **To-do** list in turn, clear the **Display entries in other views** box.

8. Can I use my Agenda on a PC?

Yes. Using **PsiWin 2** you can synchronize **Agenda** files with various PC PIMs.